

DC OFFICE
OF
CAMPAIGN FINANCE



VOLUNTARY COMPLIANCE THROUGH EDUCATION AND DISCLOSURE

DO NOT HESITATE TO CONTACT US.

DC OFFICE OF CAMPAIGN FINANCE

1015 HALF STREET, SE, SUITE 775
WASHINGTON, D.C. 20003

(202) 671-0547

Website: www.ocf.dc.gov

E-mail: ocf@dc.gov

AT A GLANCE. . .

- *Each Political Action Committee must register with the Office of Campaign Finance and file a Statement of Organization within ten (10) days of organization.*
- *All Political Action Committees must file Reports of Receipts and Expenditures.*
- *Continuous reporting is required until all debts and obligations of the PAC have been satisfied and all funds are fully exhausted. The obligation to file reports persists until the Treasurer files a final report, notwithstanding the outcome of an election. The R&E Report must be certified and filed electronically.*

**Cecily E. Collier-Montgomery
Director**

William O. Sanford
General Counsel
william.sanford@dc.gov

Renee Coleman
Audit Manager
renee.coleman@dc.gov

Wesley Williams
Operations & Policy Officer
wesleyw.williams@dc.gov

Erick L. Jackson
Fair Elections Program Manager
erick.jackson@dc.gov

Kamill Key-Hinton
Public Affairs Manager
Kamill.key@dc.gov

Deloris Ramsey
Supervisory Training Officer
deloris.ramsey3@dc.gov

**THE POLITICAL
ACTION
COMMITTEE**



THE PAC

ABOUT PAC

A Political Action Committee (PAC) is any club, association, organization or other group of individuals organized for the purpose of promoting or opposing the nomination or election of a person to public office; a political party; or any initiative, referendum or recall; and is not controlled or coordinated with any public official or candidate, or any person acting on behalf of a public official.

REPORTING REQUIREMENTS

All political action committees must register with the Office of Campaign Finance and file a Statement of Organization form within ten (10) days of organization. Each political committee must have a treasurer and a chairperson; and, shall not include the name of any candidate for office in its name.

TRAINING REQUIREMENTS

Candidates and Treasurers of all Political Committees must complete the mandatory Virtual Entrance Conference Training provided by the Office of Campaign Finance within fifteen (15) calendar days of filing the Statement of Candidacy form or Statement of Acceptance of Position of Treasurer form.

TO SUPPORT OR NOT TO SUPPORT

Political Action Committees (PAC) that do not intend to actively support candidates during upcoming scheduled elections, must file a Notification of Non-Support form with the Office of Campaign Finance on or before January 31st of an election year, which will absolve the PAC from filing all required reports that year with the exception of the January and July 31st Report of Receipts & Expenditures. In a non-election year, Political Action Committees are required to file Reports of Receipts and Expenditures on January 31st, April 10th, July 31st, and October 10th.

A political action committee must inform the Director of Campaign Finance in writing, within ten (10) days, of a change in the committee's intention to not support a candidate during an election year. The political action committee will then be required to file a Report of Receipts and Expenditures according to the mandated due dates.

If the PAC is actively supporting candidates, reports must be filed by January 31st and on March 10, June 10, August 10, October 10, and December 10, in the seven (7) months preceding the date on which, and in each year during which, an election is held for which the candidate seeks office, and the political action committee supports a candidate, and on the 8th day preceding the day on which the election is held. Continuous reporting is required until all debts and obligations of the PAC have been satisfied and all funds are fully exhausted. The obligation to file reports continues until the Treasurer files a final report, notwithstanding the outcome of an election.

The R&E Report must be certified and filed electronically.