

DC OFFICE  
OF  
CAMPAIGN FINANCE



*VOLUNTARY COMPLIANCE THROUGH EDUCATION AND DISCLOSURE*

DO NOT HESITATE TO CONTACT US.

D.C. OFFICE OF CAMPAIGN FINANCE

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**AT A GLANCE. . .**

- *The Office of Campaign Finance prepares the schedule by which Reports of Receipts and Expenditures are due.*
- *For any period prior to the year in which an election is scheduled to be conducted on any measure or proposed charter amendment, each committee organized in support or opposition to the measure or proposed charter amendment shall file electronically Reports of Receipts and Expenditures on January 31 and July 31 of each year until the measure is presented to the electorate.*
- *After an election, if the measure or proposed charter amendment fails to qualify for ballot access, a committee shall continue to file Reports of Receipts and Expenditures on January 31 and July 31 of each year until all debts and obligations are satisfied.*

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**INITIATIVE,  
REFERENDUM, RECALL  
AND PROPOSED  
CHARTER AMENDMENT  
COMMITTEES**



## INITIATIVE, REFERENDUM, RECALL AND PROPOSED CHARTER AMENDMENT COMMITTEES

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### REPORTING REQUIREMENTS...

Each committee supporting or opposing an initiative, referendum, recall, (measure) or proposed charter amendment (proposed amendment) must register with the Office of Campaign Finance and file a Statement of Organization form within ten(10) days of organization. Each Committee must have a treasurer and a chairman, and file electronically Reports of Receipts and Expenditures (R&E Reports) during the consideration of the measure or proposed amendment for ballot placement, for any one election. A schedule, as revised from time to time, of dates by which R&E Reports are due, will be prepared by the Office of Campaign Finance (OCF).

The R&E Report must be certified and filed electronically. Contributions cannot be received and expenditures cannot be made to support or oppose a measure

or proposed amendment after the election at which the measure is presented to the electorate, upon the rejection of the petition with signatures as numerically insufficient by the Board of Elections, and subsequent to the exhaustion of all administrative and judicial remedies, therefor; whereupon, a committee shall continue to file R&E Reports on January 31 and July 31 of each year until all debts and obligations are satisfied.

However, contributions to retire debt and expenditures made to wind down a campaign may be received and spent; but the continuing responsibility to file R&E Reports remains.

### TRAINING REQUIREMENTS

The treasurer of each ballot committee must attend mandatory in person training in the Office of Campaign Finance within fifteen (15) calendar days of filing the Acceptance of Treasurer form.

### SURPLUS FUNDS

If there is not any debt, within 60 days, the committee must disburse any remaining funds to a charitable, scientific, literary, or educational organization or organizations which meet the requirements of the District of Columbia tax laws.